

Westchester-Putnam Workforce Development Board

2017~2018 ANNUAL REPORT

Full Steam Ahead!



2018 Annual Meeting
Tuesday, June 26, 2018
Putnam County Golf Course
Mahopac, NY
8:30am–10:30am



Westchester-Putnam
Workforce Board



A proud partner of the  americanjobcenter network

greetings

George Latimer

Westchester County Executive

The success of our local economic development is dependent on us having a skilled workforce and a system that connects employers with qualified candidates. We rely on our Workforce Development Board and the committed staffs in our career centers to accomplish this goal. The theme of this annual meeting—“Full Steam Ahead”—communicates the Board’s ongoing mission to move forward with ambitious industry sector partnerships, programs and services to build a robust workforce that will allow us to attract and retain businesses. Westchester has one of the lowest unemployment rates in the state, but there is still more to do. We want to work with our businesses to reduce the skills gap between the workforce needs and those of the available workers. The Board’s business sector partnerships were devised to help identify those gaps, and to work with our educational institutions to try to address them. Together, working with all our partners in government, academia and not for profits, we will meet these challenges and do even more in the years ahead to strengthen our workforce and our economy.



MaryEllen Odell

Putnam County Executive

It is always a pleasure when it is Putnam’s turn to host the annual Workforce Development Board meeting for our two county areas. This year’s meeting is of particular importance because it is our opportunity to express gratitude to our former Executive Director, **Donnovan Beckford**, who, fortunately, continues to work with both counties in his new capacity as the CEO of WestCOP. This change transpired in February when **Thom Kleiner**, a former board member, was appointed as our new Executive Director. The transition has been seamless and we look forward to Thom’s ongoing leadership as we face workforce challenges.



Westchester-Putnam Workforce Investment Board Members

David Singer, Chair, *President, Robison Oil*

Amy Allen, *Vice President, Westchester County Association*

James Bernardo, *President, Candela Systems Corporation*

Thomas Capurso, *Business Representative, IBEW Local Union 3*

Edward Cooke, *Council Representative, Northeast Regional Council of Carpenters*

Joseph DiCarlo, *Senior VP, HR WESTMED Practice Partners*

Dr. Marsha Gordon, *President/CEO, The Business Council of Westchester (BCW)*

Michele Green, *Integrated Employment Specialist, Access-VR*

Richard Greenwald, *President, Concorde Personnel Temporary Staffing*

Natalie Griffith, *Human Resources Manager, Regeneron Pharmaceuticals, Inc.*

Wiley Harrison, *President, Business of Your Business, LLC*

Allison Madison, *President, Madison Approach Staffing*

Daniel Magnus, *President, Elevation Burger*

Anthony Marmo, *President, Clover Heating & Cooling*

Kevin McGuire, *Commissioner, Department of Social Services*

Dr. Belinda S. Miles, *President, Westchester Community College*

Claudia Murphy, *Director, Southern Westchester BOCES*

Matthew Pepe, *Assistant President, Construction Industry Council*

Michael Piazza, *Commissioner of Putnam DSS Putnam County Department of Social Services*

Karl Rhode, *Director, Putnam County Veteran Service Agency*

Robert O. Sanders, *CEO, Hospitality Resource Group Inc.*

James D. Schutzer, *Vice President, J.D. Moschitto & Associates, Inc.*

Richard St. Paul, *CEO/President, Law Office of Richard St. Paul, Esq. PLLC*

Len Vallender, *President, Fenbar Precision Machinists, Inc.*

Thom Kleiner

**Executive Director,
Westchester-Putnam
Workforce Development Board**

Welcome to the 2018 Annual Meeting! While I am still relatively new in my role as executive director, I have seen enough to appreciate the work of our great staff at the Workforce Board and Career Centers and to recognize the dedication of our partners who work tirelessly to improve the lives of Westchester and Putnam residents. We have strengthened the connection between the Board and our partners, signing new Memorandums of Understanding with the Department of Labor and our county workforce partners to improve functional alignment and to allow the Career Centers to work more efficiently for our customers. Even though the unemployment rate in our two counties is at record lows, many of our fellow residents are still struggling to find work. We have innovative programs to help them achieve their goals. Also, even though there are seemingly more jobs available than job seekers to fill them, we are aware that many lack the skills to fill those positions. We are working with our area businesses to pinpoint the skills gaps and partnering with our educational institutions and not-for-profits to provide the necessary training to eliminate them. These efforts will enhance our residents' quality of life while at the same time improving the business climate in our counties. Feel free to call us with your ideas and suggestions as to how to help strengthen the workforce, or stop by any of our career centers in Carmel, White Plains, Peekskill and our new location in Mount Vernon to see the results for yourselves. Thanks for your partnership and support!



David Singer

**Chair, Westchester-Putnam
Workforce Development Board**

When I became the Board Chair in 2008, Westchester faced many challenges as the result of the economic downturn. The Board answered these challenges by developing the business partnership strategy to create a pipeline between the business needs and the required jobseeker skills. As a result, our Business Sector Partnership, spearheaded by business leaders in the Advanced Manufacturing, Biotech, Green, Healthcare, Hospitality, Not-for-Profit, and Professional sectors was formed in 2009. The partnership collaborates with stakeholders from Workforce Development, economic development, and education. By focusing on industry's needs we ensure that job seekers receive training that actually lead to careers because they are based on a highly accurate understanding of industry's needs and developed in partnership with industry. I encourage all businesses to join a Business Sector Partnership. Finally, on behalf of my colleagues on the of the Westchester-Putnam Development Board, I would like to express my gratitude to the following past Board members; **Iris Pagan; Nick Simard; Rosa Barksdale;** and **George Oros**. Your commitment, enthusiasm, and community values were an asset in developing programs to create a strong workforce in Westchester and Putnam. I would also like to give a special thank to **Donnovan Beckford** for his dedication and all the accomplishments he achieved over his nineteen-year leadership as Executive Director. All the very best and good luck to everyone in their future endeavors.



**Westchester-Putnam
Career Center Network**

A proud partner of the **americanjobcenter** network



Jobs Waiting

what is it?

Jobs Waiting is a federally-funded regional job training program that helps employers hire and train employees while connecting residents to high-wage, high-skill jobs in fast-growing industries in the region including advanced manufacturing, biotechnology, healthcare, and information technology. Participants attend a free six-week career readiness training program called **Bootcamp** to prepare them for work and/or advanced training. Job seekers are assigned to a career coach who provides one-on-one counseling, and experienced job developers help to position and promote Bootcamp graduates as job candidates to employers throughout the Hudson Valley.



300th Hire Celebration held on June 18, 2018.

results to date:

The Westchester-Putnam Ready to Work grant program is among the most successful in the nation. More than 250 of the 463 participants have participated in 21 boot camps, with 150 earning healthcare certifications and credentials — more than any other grantee. In addition, more than 200 employers have hired over 300 participants, and 79% of the employed participants are now working full-time. Additionally over \$2 million has been disbursed to employers for paid “work tryouts,” customized training for existing employees, and on-the-job training (OJT).



Boot Camp Graduation at WCC Entrepreneurial Gateway Center.

how to participate:

Candidates can visit www.jobswaiting.com to register for participation. Businesses that hire Jobs Waiting candidates may receive up to \$40,000 in incentives for training and have until October 31, 2018 to take full advantage of the incentives provided in the Ready to Work Grant, which is funded by the U.S. Department of Labor.

july / 2018

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

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WHAT'S HAPPENING:

- Summer Private Sector Youth Job program is in full swing
- Foster Summer Job Youth are working in Parks and Recreation locations throughout the county
- TANF Youth are placed in jobs

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INDEPENDENCE DAY
OFFICES CLOSED

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contact info:

Strive Forward, WDAY: Contact Ali Tarchoun at (914) 995-7580 / at1@westchestergov.com

Map Out an Information Technology (IT) Career Path

OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	
Computer User Support Specialists \$27.75 Avg. Hourly 27 Annual Openings From 2016-20	Web Developers \$29.26 Avg. Hourly 30 Annual Openings From 2016-20	Computer Network Support Specialist \$39.30 Avg. Hourly 26 Annual Openings From 2016-20	Computer Programmer \$39.42 Avg. Hourly 26 Annual Openings From 2016-20	Database Administrators \$46.52 Avg. Hourly 7 Annual Openings From 2016-20	Network and Computer Systems Administrators \$44.60 Avg. Hourly 13 Annual Openings From 2016-20	Computer Systems Analysts \$46.24 Avg. Hourly 33 Annual Openings From 2016-20	Software Developers \$48.16 Avg. Hourly 38 Annual Openings From 2016-20	Information Security Analysts \$55.25 Avg. Hourly 4 Annual Openings From 2016-20	Computer Network Architects \$55.42 Avg. Hourly 5 Annual Openings From 2016-20
SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	
• Computer Technician • Electronic Data Processing Auditor (ERP Auditor) • Help Desk Analyst	• Web Designer • Web Developer • Webmaster • Network Engineer • Network Specialist • Network Support	• IT Consultant • Technology Consultant • Network Engineer • Network Specialist • Network Support	• Analyst Programmer • Database Developer • Computer Programmer Analyst • Internet	• Data Architect • Database Administrator (DBA) • Database Analyst • Database Coordinator	• Information Technology Director (IT Director) • Information Technology Manager (IT Manager) • Computer Systems	• Applications Analyst • Business Analyst • Business Systems Analyst • Computer Analyst • Computer System	• Application Developer • Application Integration Engineer • Applications Developer	• Computer Security Specialist • Computer Specialist • Data Security Administrator • Information	• Network Analyst • Network Consultant • Network Engineer • Network Manager • Networking Systems and Consultant

Map Out a Healthcare/Direct Care Career Path

OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	
Home Health Aide \$12.50 Avg. Hourly 128 Growth 2016-2020	Nursing Assistant \$15.35 Avg. Hourly 14% Growth 2016-2020	Patient Care Technician \$16.32 Avg. Hourly Newly created title, data is not currently available	Medical Assistant \$19.90 Avg. Hourly 16% Growth 2016-2020	Licensed Practical Nurse \$25.75 Avg. Hourly 13% Growth 2016-2020	Business Analyst \$31.19 Avg. Hourly 33% Growth 2016-2020	Occupational Therapist Assistant \$31.59 Avg. Hourly 100 Annual Openings	Registered Nurse \$40.90 Avg. Hourly 14% Growth 2016-2020	Occupational Therapist \$45.13 Avg. Hourly 15% Growth 2016-2020	Nurse Practitioner \$95.01 Avg. Hourly 29% Growth 2016-2020
INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION
Partners in Care Berkshire Home Care Able Health Care	• Southern Westchester BOCES • SUNY Westchester Community College	• Southern Westchester BOCES • SUNY Westchester Community College	• Southern Westchester BOCES • White Plains Dental School	• Southern Westchester BOCES • Putnam BOCES	• SUNY Westchester Community College • Concordia College	• SUNY Westchester Community College • College of New Rochelle • Montefiore School • Concordia College	• Mercy College • Concordia College	• Mercy College • Concordia College • Pace University	• Mercy College • Concordia College • Pace University
REQUIREMENTS	REQUIREMENTS	REQUIREMENTS	REQUIREMENTS	REQUIREMENTS	REQUIREMENTS	REQUIREMENTS	REQUIREMENTS	REQUIREMENTS	REQUIREMENTS
Less than High School	Minimum tested reading level 7-4	High School Diploma or Equivalent and Nursing Assistant Certificate	High School Diploma or Equivalent and minimum tested reading level of 7.0	High School Diploma or Equivalent and Acceptable score on Entrance Exam	High School Diploma & Entrance Exams	High School Diploma & Entrance Exams	Bachelor's Degree	Bachelor's Degree	BSN - Registered Nurse

Map Out a Biotechnology Career Path

OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION
Maintenance and Repair Workers, General \$20.71 Avg. Hourly 2% Growth 2016-2020	Veterinary Tech \$21.50 Avg. Hourly 11% Growth 2016-2020	Medical and Clinical Laboratory Technicians \$26.86 Avg. Hourly 18% Growth 2016-2020	Heating, Air Conditioning, and Refrigeration Mechanics and Installers \$26.42 Avg. Hourly 8% Growth 2016-2020	Chemical Technicians \$27.17 Avg. Hourly 3% Growth 2016-2020	Medical and Clinical Laboratory Technologists \$33.93 Avg. Hourly 7% Growth 2016-2020	Microbiologists \$37.76 Avg. Hourly 7% Growth 2016-2020	Chemists \$46.21 Avg. Hourly 8% Growth 2016-2020	Lawyers \$57.78 Avg. Hourly 8% Growth 2016-2020
SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES
• Building Maintenance Mechanic • Building Mechanic • Equipment Engineering Technician • Veterinary Technician • Licensed Veterinary Technician (LVT)	• Certified Veterinary Technician (CVT) • Emergency Veterinary Technician • Veterinary Technician • Licensed Veterinary Technician (LVT)	• A/C Tech (Air Conditioning Technician) • HVAC Installer (Heating, Ventilation, Air Conditioning Installer) • HVAC Mechanic (Heating, Ventilation)	• Chemical Analyst • Chemical Technician • Formulation Technician • Laboratory Analyst • Laboratory Technician	• Chief Medical Technologist • Clinical Laboratory Scientist (CLS) • Clinical Laboratory Technologist • Histologist Technologist	• Chief Medical Technologist • Clinical Laboratory Scientist • Clinical Laboratory Technologist • Histologist Technologist	• Bacteriologist • Clinical Laboratory Scientist • Clinical Microbiologist • Microbiological Lab Analyst • Microbiological Lab Technician	• Air Quality Chemist • Analytical Chemist • Chemical Laboratory Scientist • Chemist • Forensic Chemist • Forensic Scientist	• Assistant Attorney General • Assistant Counsel • Assistant Attorney • Attorney at Law • City Attorney • Deputy Attorney General • General Counsel • Lawyer/Partner
ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION
High school diploma or equivalent	Associate Degree	Associate Degree	Postsecondary non degree award	Associate Degree	Bachelor's Degree	Bachelor's Degree	Bachelor's Degree	Bachelor's Degree
INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION
• Westchester Community College • Mercy College • Iona College • The College of Westchester	• SUNY Westchester Community College • Mercy College • LaSalle College	• SUNY Westchester Community College	• SUNY Westchester Community College	• SUNY Westchester Community College	• SUNY Westchester Community College	• SUNY Westchester Community College	• SUNY Westchester Community College	• SUNY Westchester Community College

Map Out an Advanced Manufacturing Career Path

OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION	OCCUPATION
Team Assemblers \$14.56 Avg. Hourly 1% Growth 2016-2020	Computer-Controlled Machine Tool Operators \$22.41 Avg. Hourly 9% Growth 2016-2020	Welders \$21.76 Avg. Hourly 6% Growth 2016-2020	Computer Numerically Controlled Machine Operators \$27.22 Avg. Hourly 9% Growth 2016-2020	Mechanical Engineering Technicians \$32.38 Avg. Hourly 5% Growth 2016-2020	Production Supervisors \$32.61 Avg. Hourly 2% Growth 2016-2020	Mechanical Engineers \$59.74 Avg. Hourly 20 Annual Openings	Mechanical Engineers \$45.63 Avg. Hourly 20 Annual Openings	Industrial Production Managers \$84.53 Avg. Hourly 11 Annual Openings
SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES	SAMPLE JOB TITLES
• Assembler • Assembly Associate • Assembly Line Machine Operator • Assembly Line Worker • Assembly Operator • Certified Computer Numerical Control (CNC) Machine Operator • Operator/Technician	• Brake Press Operator • Numerical Control (CNC) Lathe Operator • Numerical Control (CNC) Machine Operator • Operator	• Aluminum Welder • Fabrication Welder • Fabricator • Fitter/Welder • Maintenance Welder • Mig Welder • Sub Arc Operator • Welder	• CAD/CAM Programmer (Computer-Aided Design, Computer-Aided Manufacturing Programme) • Research and Development Technician	• Design Engineer • Designer • Engineering Lab Technician • Engineering Supervisor • Production Supervisor • Quality Assurance Supervisor (QA Supervisor)	• Assembly Supervisor • Designer • Manufacturing Supervisor • Manufacturing Supervisor • Production Supervisor • Quality Assurance Supervisor (QA Supervisor)	• Application Engineer • Design Engineer • Design Engineer • Mechanical Design Engineer • Mechanical Engineer • Process Engineer • Project Engineer	• Area Plant Manager • General Production Manager • Manufacturing Coordinator • Manufacturing Engineer • Plant Manager • Plant Senior Manager	• Chief Engineer • Civil Engineering Manager • Director of Engineering • Engineering Group Manager • Engineering Program Manager • Engineering Program Manager
ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION	ENTRY LEVEL EDUCATION
High school diploma or equivalent	Postsecondary non degree award	Postsecondary non degree award	Postsecondary non degree award	Associate Degree	Associate Degree	Bachelor's Degree	Bachelor's Degree	Bachelor's Degree
INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION	INSTITUTION
• Southern Westchester BOCES • Putnam Northern Westchester BOCES • Creative Design • Big Apple Occupational Safety	• SUNY Westchester Community College • Rockland Community College	• Southern Westchester BOCES • Putnam Northern Westchester BOCES	• SUNY Westchester Community College • The College of Westchester • Rockland Community College	• SUNY Westchester Community College • SUNY Monroe Community College	• Manhattanville College	• SUNY Westchester Community College • SUNY Monroe Community College • SUNY Maritime College • Iona College	• SUNY Westchester Community College • Manhattanville College • Mercy College • Iona College	• SUNY Westchester Community College • SUNY City College • SUNY Maritime College • CUNY Graduate School and University Center

Career Pathways

what is it?

Career Pathways is a 2-year program offered by the WPDWB that helps eligible candidates identify suitable career growth opportunities and pursue the required credentials necessary to attain higher-paying employment.

Career Pathways is a series of organized steps with multiple entry and exit points that lead participants toward careers in specific sectors by mapping out industry-recognized credentials, certificates, and/or licenses. Career Pathways achieves this by linking candidates to a continuum of education and occupational training, combined with intensive case-management, career exploration, and follow-up. Candidates are screened at the Career Centers and have an opportunity to get tuition assistance if eligible and when funding is available.

results to date:

Currently, the WPDWB has mapped out career path charts in Healthcare, Biotechnology, Information Technology, and Advance Manufacturing and has identified 19 candidates to go through the 2-year program.

who can participate:

Candidates who want to pursue a career path and feel they meet the eligibility requirements to participate;

Education/Training Providers which have programs that provide credentials;

Employers who have staff in need of additional training to increase earning opportunities.

august / 2018

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career pathway contact info:

LaTasha Hamlett-Carver Ed.D. at lqha@westchestergov.com or call (914) 813-7333

WHAT'S HAPPENING:

- Summer Job Private Sector Employers fill out feedback survey



Peekskill Youth help launch READI July 27, 2017



READI

what is it?

In November 2011, the WPWDB appointed an ad hoc committee to examine the attributes that businesses look for when they hire youth and to develop a strategy for helping teens prepare for the work experience. The result was the creation of READI—a soft skills work attributes curriculum whose acronym stands for Respect-Enthusiasm-Articulate-Dependable-Initiative.

The interactive READI curriculum is taught over several weeks to students, who are then better prepared to be hired. A critical component of the training is for the youth to be employed over the summer where they can put their new skills into action.

results to date:

To date, 10 organizations have participated in READI training that teaches them how to deliver the READI curriculum to youth. They are: The Guidance Center of Westchester, Inc., Westhab, Inc., Westchester Independent Living Solutions, Career Support Solutions, RSFG Consulting Group, The City of Peekskill Youth Bureau, Rochester Works, Inc., Family Ties of Westchester, The City of Peekskill Boat Works Program, The Hudson River Healthcare Center.

These training sessions have yielded over 40 trained facilitators throughout Westchester and Putnam Counties. To date, over 500 Youth have received the READI program including 337 2017 TANF SYEP, WIOA WDAY, and Foster Care Summer Employment youth.

how to participate:

Individuals and organizations interested in learning or delivering the READI curriculum can contact Allison Jones.

september / 2018

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READI contact info:

Allison Jones at awl3@westchestergov.com / (914) 813-6153

Daniel Bonnet at dbonnet@theguidancecenter.org / (914) 318-0800



Annual Strive Forward Conference in Washington, D.C.

Youth Workforce Programs

what is it?



Three year-round programs support education and employment for eligible youth ages 16 to 24—

Westchester Development Academy for Youth (WDAY), Strive Forward, and YouthBuild.

Funded by the US Department of Labor, **YouthBuild** is a comprehensive youth and community development program that simultaneously addresses several core issues facing low-income communities: education, housing, jobs, and leadership development. It uniquely addresses the status of unemployed young men and women who have dropped out of school and have no apparent path to a productive future. It allows them to simultaneously serve their communities and build their own future. The program runs from October 2015 to December 2018. Putnam-Northern Westchester BOCES (PNWBOCES) is responsible for 20 participants in the Peekskill area while Westchester Community Opportunity Program, Inc. (WestCOP) is responsible for 60 participants in Mount Vernon and Yonkers.

results to date:

YouthBuild: 80 were enrolled and received training in construction skills

Strive Forward: 146 youth are enrolled

WDAY: In-School Youth 61, Out of School Youth 294
The WPWDB was designated as a YouthBuild Affiliate.

how to participate:

Construction employers are needed to help mentor and employ youth for the YouthBuild program. Employers within any industry are needed for the WDAY and Strive Forward programs.

Strive Forward

STRIVE Forward is a job-readiness program to recruit and enroll 122 at risk young adults, ages 16–24 with multiple barriers to employment. The program helps these youth find jobs and achieve a lifetime of employability.

Participating Contractors

- Peekskill Youth Bureau
- White Plains Youth Bureau
- Mount Vernon Youth Bureau
- WestCOP, Inc.
- SER of Westchester
- Westhab, Inc.

Westchester Development Academy for Youth (WDAY)

The WDAY provides educational and employment services for eligible youth 16–24 years of age under the Workforce Innovation Opportunity Act (WIOA).

The WDAY program services are provided by designated youth program operators throughout Westchester and Putnam Counties. The program is designed to provide resources and services that will enable youth to complete high school and obtain a diploma/high school equivalency diploma, explore career opportunities, enroll in higher education, and/or obtain employment.

october / 2018

MONDAY

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WHAT'S HAPPENING:

- YouthBuild Bootcamp

contact info:

YouthBuild is a program run in partnership with WestCOP, Inc. and PNWBOCES.
Contact **Allison Jones** at awl3@westchestergov.com / (914) 813-6153

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COLUMBUS DAY
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HALLOWEEN

contact info:

Strive Forward, WDAY: Contact Ali Tarchoun at (914) 995-7580
atf1@westchestergov.com



New Mount Vernon Career Center



New Mount Vernon Reception Area and Resource Room



Career Closet Collection and Donation



Business Service Team on completion of Business U Certification Course

Career Center Network

what is it?

The "Network" is made up of four Career Centers located in White Plains, Mount Vernon, Peekskill, and Carmel that are primarily staffed by Westchester County, Putnam County, and New York State Department of Labor employees to provide free state-of-the-art technology, training, resources, and services to youth, adults, and employers. The Network also includes partner agencies which work in cooperation to provide expanded services.

The Mount Vernon Career Center moved to a brighter and more spacious location in "The Modern" at 130 Mount Vernon Avenue on April 10, 2018. Located just a short walk from the Metro-North Mount Vernon West Station, the new office will allow the Career Center staff to effectively serve job seekers and employers in a convenient location.

results to date:

Typically 90+ free workshops are held each month at the four locations on topics ranging from computer basic skills, Microsoft Office, Resume Help and Dress for Success. Job Developers help arrange on-site mini-recruitment fairs. A minimum of 208 orientations are held each year to help job seekers learn about the resources available. 419 jobs have been posted and 199 new employers registered online over one year.

how to participate:

Job-seekers are encouraged to create an account on the website and attend an Orientation at one of the Career Centers to gain access to all the programs and services. Employers are invited to create employer accounts and post jobs as well as work with our business service team to access services.

november / 2018

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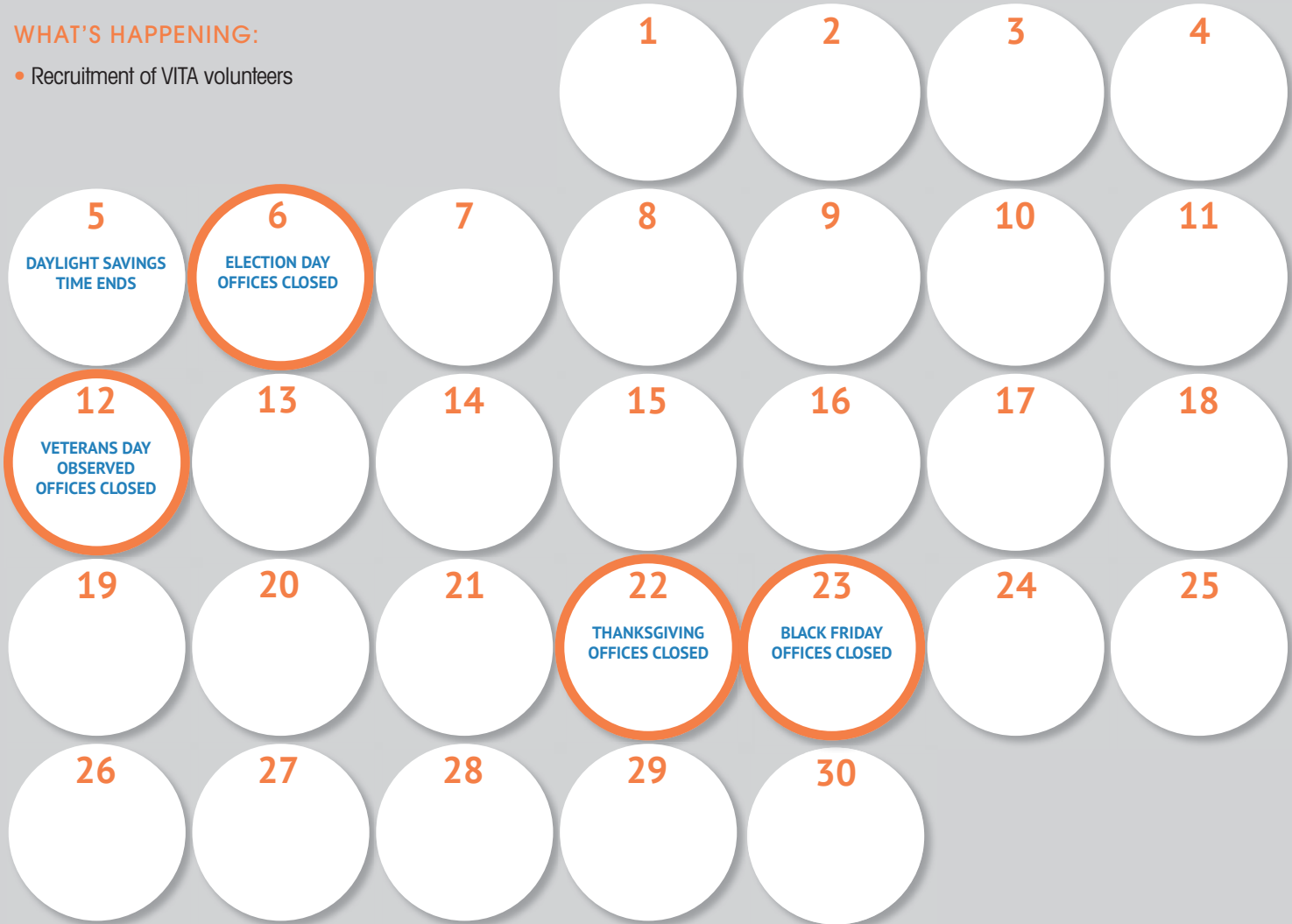
FRIDAY

SATURDAY

SUNDAY

WHAT'S HAPPENING:

- Recruitment of VITA volunteers



Our Business Team will help arrange career center job fairs:

Andrew Wainer – aqwc@westchestergov.com

Judith King – jqke@westchestergov.com

Shauna White, PhD – sqwc@westchestergov.com

Nahshon Halevi – nqhe@westchestergov.com



Biotech Sector Partnership

JOIN THE



Not-for-Profit Sector Partnership

JOIN THE



Healthcare Sector Partnership

JOIN THE



Hospitality Business Sector Partnership

JOIN THE



Green Sector Partnership

JOIN THE



Advanced Manufacturing Sector Partnership

JOIN THE



Professional Services Sector Partnership

JOIN THE

Sector Business Partnership

what is it?

The WPWDB Business Sector Partnership was developed by public- and private-sector leaders to help identify their workforce challenges and provide resources to support area employers in an increasingly demanding, dynamic, and competitive market. The WPWDB Business Sector Partnership offers Westchester and Putnam County employers the opportunity to participate as members in seven key industry sectors. The sectors and their chairs are:

- 1) Advanced Manufacturing; **Harold King, Jim Irvine**
- 2) Biotech; **Natalie Griffith**
- 3) Green; **Scott Fernqvist, Dani Glaser, David Singer**
- 4) Healthcare; **Eric Saidel, Joe DiCarlo**
- 5) Hospitality; **Robert Sanders, Natasha Caputo**
- 6) Not-for-Profit; **Joanna Straub, Alana Sweeny, Cynthia Rubino**
- 7) Professional Services; **Richard Greenwald, Kevin McCarthy**

Sector members receive help in the form of job candidate Search/Screening, a free portal for posting jobs, and resume review. Employers may apply for new and/or current worker training fund reimbursement.

results to date:

Currently the WPWDB has registered 35 businesses within the 7 sectors.

how to participate:

To register your organization go to www.westchesterputnamonestop.com, create an employer account, and identify within one of the sectors.

december / 2018

MONDAY

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sector partnership contact info:

www.westchesterputnamonestop.com/employer/business-sector-partnerships

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CHRISTMAS EVE
OFFICES CLOSED

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CHRISTMAS
OFFICES CLOSED

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KWANZAA

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NEW YEARS EVE

Andrew Wainer – Hospitality & Not-for-Profit – aqwc@westchestergov.com

Judith King – Advanced Manufacturing & Green – jqke@westchestergov.com

Shauna White, PhD – Healthcare & Biotech – sqwc@westchestergov.com

Nahshon Halevi – Professional Services – nqhe@westchestergov.com



JAO participants Patricia Hurlock, Israel Murloz and Victor Madabuko pictured with Thom Kleiner (2nd from left)

Workforce Development and Community Education

what is it?

Ongoing education for both employees and employers is made available through funding and partnerships with institutions like Westchester Community College. For **Employers** Just Add One (JAO) is a 12-week business academy held at the WCC Entrepreneurial Gateway Center which focuses on enhancing small business infrastructure through targeted trainings that enable them to grow by adding at least one new employee to their payroll. **Employees** can close the skills gap and increase their earning potential by applying for subsidized training through the use of ITA's (see left).

results to date:

68 businesses have participated in JAO over three sessions. 156 students completed further education to close the skills gap with a portion having received an ITA.

how to participate:

Interested businesses can apply for the JAO academy from December 2018 to January 2019.

Individual Training Accounts (ITAs)

The Career Centers provide financial support to jobseekers to participate in job training programs that enable them to develop skills needed in today's workplace. Based on the availability of funding and the priority of service policy, ITA vouchers are issued to eligible candidates to help pay for training with approved NYS DOL training providers. Candidates must attend an orientation and meet with an employment counselor to determine eligibility.



Completion Ceremony on June 14, 2018 at WCC Entrepreneurial Gateway Center.

january / 2019

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

1

NEW YEAR'S DAY
OFFICES CLOSED

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MARTIN LUTHER
KING JR. DAY
OFFICES CLOSED

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WHAT'S HAPPENING:

- Just Add One Application Deadline
- VITA volunteer training

contact info: **Eridania Camacho** and **Romina Ganopolsky**, at WCC Gateway to Entrepreneurship.

Eridania.Camacho@sunywcc.edu or call (914) 606-5616 / Romina.Ganopolsky@sunywcc.edu or call (914) 606-5685



Thank you to our partners and volunteers!

Free Tax Prep

for families earning less than \$54,500 a year



TAX RETURN

Call 211 or
1-800-899-1479
to make an
appointment

**Feb. 1st –
April 15th**

In 2017 we helped
9,280 Westchester
taxpayers
get more than
\$11 million in
refunds, **\$4 million**
in tax credits.

Voluntary Income Tax Assistance / Earned Income Tax Credit Program

what is it?

For the 14th year, WPWDB, along with agency partners, has coordinated and managed a group of volunteers who help prepare taxes under the **Volunteer Income Tax Assistance program (VITA)** to help residents take advantage of the Earned Income Tax Credit (EITC). VITA aims to help working families take advantage of all tax credits for which they are eligible, including earned income tax credit, child tax credits and education credits. This not only assists the individual or family, but also increases tax dollars in the county as it is estimated that about 80% of refunds are then spent locally, ultimately boosting the local economy. VITA relies on dedicated volunteers to assist with various tasks, including tax preparation, translation, and call-center operations.

results to date:

Over 50 volunteers recruited and trained. 5,212 traditional tax returns, 538 allocated Facilitated Self-Assistance and 172 paper filed, for a total of 5,750 completed tax returns.

how to participate:

Volunteers are recruited within the months of November to December. Those who pass the test and screening are trained in January. They are then scheduled at seven locations from February to April, filling roles such as greeters, tax preparers, translators, and call center operators. Anyone interested in volunteering can apply by calling 211 or 1-800-899-1479.

february / 2019

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WHAT'S HAPPENING:

- VITA Free Tax Preparation Hours
- Just Add One Orientations

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VITA KICK-OFF

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GROUNDHOG DAY

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VALENTINE'S DAY

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PRESIDENT'S DAY
OFFICES CLOSED

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contact info:

This past year, Westchester Community Opportunity Program (WestCOP) managed the County's volunteer tax sites.

Email **Rudolph Aikens** at raikens@westcop.org



Business Services

what is it?

The WPWDB was established in 2000 to help businesses of all sizes locate, train, and retrain employees to ensure they are as competitive and successful as they can be. Businesses can use the Career Center website at no cost, as well as work with the business team to learn about and apply for training fund reimbursements. There are multiple options for new hire or current employee training.

On-the-Job Training (OJT): WPWDB can reimburse a company for up to 50% of the costs of training, which helps compensate employers for the additional supervision associated with training a new employee. The amount of reimbursement depends upon the skills and experience of the new hire.

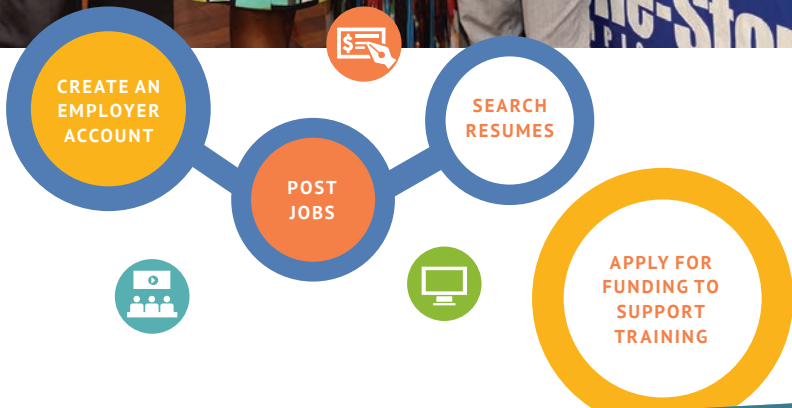
Customized Incumbent Worker Training (CIWT): When current staff is provided with workforce training, WPWDB can pay for half the cost associated with in-house or third-party training. Customized classroom training helps raise the skill sets of employees, often in partnership with a training provider or school.

results to date:

118 businesses with approved contracts with 25 active training contracts.

how to participate:

Business owners can apply for OJT by creating an account at www.westchesterputnamonestop.com, post jobs, and apply for training fund reimbursement.



march / 2019

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WHAT'S HAPPENING:

- BCW WEXPO
- VITA Free Tax Preparation Hours

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ASH WEDNESDAY

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DAY LIGHT SAVINGS
TIME STARTS

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ST. PATRICK'S DAY

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business service contact info:

LaTasha Hamlett-Carver Ed.D. at lqha@westchestergov.com or call (914) 813-7333



Welcome to The Westchester/Putnam Youth Summit



Youth Summit

what is it?

The Youth Summit is a one day career academy for youth ages 16–24 who want to make connections, learn about viable career pathways, and practice strategies that build the skill sets needed to successfully enter the workforce. It is an interactive day with a robust agenda that features a motivational speaker, career exhibitions, workshops, panel speakers, and networking. The youth connect with their business mentors and enthusiastically participate in the day’s activities.

results to date:

Over 1,500 youth have attended the past seven Youth Summits. The business community continues to show its commitment and investment in our future workforce by volunteering their time and energy.

how to participate:

Mentors are needed to help guide the interactive activities that teach teamwork. Employers who can provide internship and work tryout opportunities are invited to take an expo table.

7th Annual Westchester-Putnam
YOUTH SUMMIT
 Navigate to Your Career Destination!
 April 4, 2018, 8:30 a.m.– 3 p.m. Crowne Plaza Hotel, White Plains, NY

april / 2019

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WHAT'S HAPPENING:

- VITA Free Tax Preparation Hours
- Youth Summit
- Recruitment of employers for Private Sector Summer Jobs Program begins

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PALM SUNDAY

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TAX DAY
LAST DAY FOR VITA
FREE TAX PREP

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GOOD FRIDAY
PASSOVER

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EASTER SUNDAY

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contact info:

The Youth Summit is a partnership between WPWDB, BCW, and the Youth Bureaus.

Ebony White can be contacted at ewhite@thebcw.org or call (914) 948-2110

Private Sector Summer Jobs

Calling all employers



to post a summer job

westchestersummerjobs.com

TANF Summer Employment

Temporary Assistance for Needy Families (TANF) Summer Employment program provides subsidized job opportunities for youth ages 14–21 who meet TANF eligibility guidelines. Youth are placed in jobs in the private sector, public, and non-profit worksites during the summer months.

Foster Care Summer Employment

Sponsored by the Department of Social Services and the WPWDB to provide summer employment for 50 foster care program youth aged 16–21 who reside in Westchester County. The summer jobs are located in County operated parks, swimming pools, golf courses, and Playland.



Summer Employment Initiative

what is it?

Summer youth employment programs are an effective strategy to ensure that youth gain valuable workforce experience and have a safe, productive way to spend their time. Some of these initiatives provide subsidized wages for youth who work at selected employers during the summer, and often include job readiness training and other support for youth who participate.

Employment for youth are secured through a variety of programs and partners that have distinct and overlapping eligibility requirements. **For example:** The WPWDB in conjunction with The Business Council of Westchester (BCW) coordinates a summer employment program with the goal of connecting 225 young adults with local employers. Youth agencies pre-screen and help prepare youth for jobs.

results to date:

Private Sector Summer Employment: Over 159 youth placed. **TANF Summer Employment:** Over 348 youth placed. **Foster Care Summer Employment:** 35 youth placed. **Strive for the Future:** 75 youth placed.

how to participate:

- > Assist with connections/referrals of our youth to employers who may have expressed interest in mentoring, job shadowing, or internships.
- > Enroll as an employer at www.westchesterputnam-onestop.com—post a job.

may / 2019

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

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RAMADAN STARTS

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MOTHER'S DAY

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MEMORIAL DAY
OFFICES CLOSED

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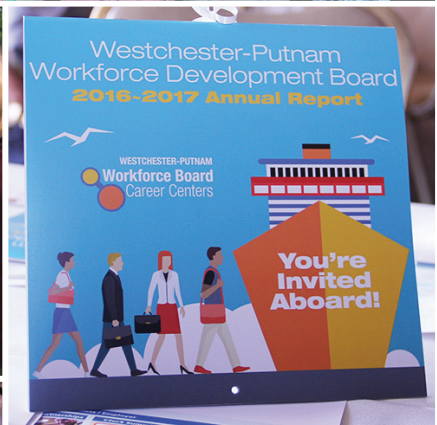
WHAT'S HAPPENING:

- READI training

contact info:

Private Sector Summer Jobs contact **Ebony White** at ewhite@thebcw.org or call (914) 948-2110

TANF and Foster Care Summer Employment contact **Allison Jones** at alw3@westchestergov.com or call (914) 813-6153



june / 2019

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WHAT'S HAPPENING:

- Westchester-Putnam Workforce Development Board Annual Meeting

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FLAG DAY

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FATHER'S DAY

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contact info:

Thom Kleiner at tkleiner@westchestergov.com or call (914) 995-3707

Sonda Norris-Lowe at snl1@westchestergov.com or call (914) 995-370

service enhancements



Westchester-Putnam
Career Center Network

A proud partner of the [ameriCanJobCenter](#) network

Welcome to the Westchester-Putnam Career Center Network. The "Network" is made up of four Career Centers located in White Plains, Mount Vernon, Peekskill, and Carmel and are primarily staffed by Westchester County, Putnam County, and New York State Department of Labor employees to provide free state-of-the-art technology, training, resources, and services to youth, adults, and employers. The Network also includes partner agencies who work in cooperation to provide expanded services. You are required to register online or on-site at a Career Center to obtain an NY# in order to participate in all programs, workshops, and services. For more information visit www.westchesterputnamonestop.com.

- 1) White Plains Career Center, 120 Bloomingdale Road, White Plains, NY 10605 • (914) 995-3910 • 8:30am-5:00pm
- 2) Mount Vernon Career Center, 130 Mount Vernon Avenue, 1st floor, Mt. Vernon, NY 10550 • (914) 813-6555 • 9:00am-5:00pm
- 3) Peekskill Career Center, 201 South James St., Peekskill, NY 10566 • (914) 737-3490 • 8:30am-5:00pm
- 4) Carmel Career Center, 110 Old Route Six, Bldg #3, Carmel, NY 10512 • (845) 808-1651 • 9:00am-5:00pm (8am-4pm mid-June to mid-Sept.)

Overview of Services Available to You:

1. **RESOURCE ROOM** – Our Resource Rooms are available for your job search use Monday to Friday during business hours, with no appointment necessary (details for each center listed above). They are equipped with computers with Internet access, telephones, photocopier, scanner, printers, fax machine, job postings, community supportive services postings, and staff assistance to support your independent job search. Simply go to the front desk to sign in and choose an open computer. A time limit may be enforced based on demand. Basic computer skills are required.
2. **CAREER DEVELOPMENT WORKSHOPS** – We offer a wide variety of workshops such as: Resume, Cover Letter, Job Search, Interviewing, Stress Management, Microsoft Skills, Financial Education, and Networking. Visit www.westchesterputnamonestop.com/workshop or see our Workshop Calendar (attached). You must have a Job-Seeker Account and NY# to register for the workshops. Statewide workshops are posted online at: <http://labor.ny.gov/workforcepartners/> career-center-events.shtml.
3. **JOB RECRUITMENT AND JOB OPENINGS** – We can help connect and refer you to jobs! Businesses looking to fill job openings hold recruiting events and post job orders with us.
 - a. www.westchesterputnamonestop.com – The Westchester-Putnam Workforce Board Career Center's website provides local information for job-seekers, employers, and youth, including details on career training programs, job readiness and computer skills workshops, local area job listings, and recruitment events. Jobs are vetted by our staff and posted daily and are removed after 90 days. You will need to create a Westchester-Putnam Job-Seeker Account to post your resume and apply for jobs. Use this website in addition to your JobZone account which provides career management tools.
 - b. This website lists open jobs throughout New York State and the U.S. and can be accessed at <http://newyork.us.jobs>. You will need to create a New York State Job-Seeker account to post your resume and apply for jobs. Jobs can be filtered by occupation, state, industry, and more.
 - c. Need personalized job search assistance? Our staff can sit with you 1-on-1 and conduct a job search with you in our database. Let the orientation presenter know you are interested in this service and we will book an appointment for you.
4. **ACCESS TO JOBZONE** – www.jobzone.ny.gov – The JobZone website is an interactive resource supplementing the www.westchesterputnamonestop.com site to help adults manage their careers. It is the perfect tool to plan your future, organize your job search, explore career interests, and develop customized resumes, as well as information on more than 800 careers. All customers collecting Unemployment Insurance from New York State, or who are enrolled at their local Career Center, automatically receive a free JobZone account.
 - a. The Department of Labor (DOL) provides JobZone workshops at the White Plains Career Center on Wednesdays at 11:45am.
5. **RESUME ASSISTANCE** – Our Career Center staff are available to assist you. Job search professionals can work with you to review and critique your resume in one of our Resume Workshops or individually in 1-on-1 sessions. See our Workshop Calendar (attached) or visit www.westchesterputnamonestop.com/workshop. You must have a Job-Seeker Account and NY# to register for the workshops. Seating is limited. You can also find information on how to write and organize your resume at www.labor.ny.gov/careerservices/findajob/resume_fun.shtml
6. **PROFESSIONAL CAREER COUNSELING** – Finding challenges in your work search? Looking for a new career? Stuck in your career search? Our Employment Counselors can help assess your needs, skills and interests, and provide you with job guidance to help you develop an employment plan. Please ask to be assessed to determine eligibility. Employment Counseling sessions are by referral/appointment only.
7. **VETERANS ARE OUR PRIORITY!** Are you a U.S. Veteran? Please let us know by alerting the Orientation Leader or the front desk staff. Veterans receive priority of service at all our Career Centers. We have specific Veteran resources and connections to employers that can help you.
8. **ASSISTING INDIVIDUALS WITH DISABILITIES (ACES-VR)** – Assistance is available for individuals with disabilities striving to achieve and maintain employment. ACES-VR is the acronym for "Adult Career and Continuing Education Services – Vocational Rehabilitation". A referral is required to be made by your employment counselor.

0518

Westchester
GOV.COM

George Latimer
Westchester County Executive



MaryEllen Odell
Putnam County Executive



Department
of Labor

Andrew M. Cuomo
Governor

Career Center Overview of Services Handout

As part of the ongoing effort to improve functional alignment as well as the customer experience, members of the Workforce Board, DOL staff, Career Center staff, and the Operator recently completed a collaborative project to develop a succinct Summary of Services in both English and Spanish for use during Career Center orientations. Further, a new Orientation Script was written to assist orientation facilitators and to ensure common information is conveyed to customers, regardless of where they attend an orientation and who is leading it. The Summary of Services and Orientation Script are two recent examples of service enhancements in the Career Center Network.

9. FREE-TO-LOW COST TRAINING OPPORTUNITIES

- a. **599 PROGRAM** – If you are currently collecting UI benefits, Section 599 is a provision in the Unemployment Insurance Law that makes it possible for you to receive benefits while attending a full-time training program. The training, however, must be approved by the Department of Labor. When training has been approved under this provision, unemployment recipients are excused from the requirement to look for work and may be eligible for additional weeks of benefits (if funding is available). Approval under Section 599 of the Unemployment Insurance Law does not include tuition assistance. To learn more visit: www.labor.ny.gov/ui/claiminfo/599program.shtml.
- b. **INDIVIDUAL TRAINING ACCOUNTS (ITAs)** – Individual Training Accounts (ITAs) help qualified jobseekers get specialized training to find a new job or advance in their careers. Vocouchers are issued to help pay for training at approved training providers. Schedule an appointment to meet with a counselor to learn more about eligibility requirements and arrange for a needs assessment. Up to \$3000 is available per person for tuition voucher within our high-demand occupations (See !).
- c. **ON-THE-JOB TRAINING (OJT)** – State and/or federal incentives are available to employers who can receive up to 50% of the employee's total wages paid during a defined training period (up to 6 months). Your training can be offset with federal funds at no cost to the employer. A letter explaining this benefit is available for you to use in your job search. Schedule an appointment to meet with an employment counselor to discuss eligibility.
- d. **ADULT & CONTINUING EDUCATION** – Tuition-free classes in TASC (GED) Preparation and English for speakers of other languages (ESL) are available for adults age 21 and over. Enrollment is open year-round in the White Plains Career Center only. Contact Kimberly Morella at 914-995-7599 for more information.
- e. **JOBS WAITING (TECH HIRE)** – The program aims to prepare youth and young adults with barriers to employment between the ages of 17 to 29 years old for jobs in the region's fastest-growing industries, including advanced manufacturing, biotechnology, healthcare, and information technology. Jobs Waiting includes a rigorous five week job readiness training boot camp, which provides specialized career readiness training and support services to prepare candidates for work, with ongoing training opportunities and career support services for program graduates. Please complete the online questionnaire at www.jobswaiting.com and you will be contacted within 48 hours by a Career Coach.
- f. **CAREER PATHWAYS** – As a Career Center customer you have the opportunity to commit to a path of training that leads to a career while earning recognizable credentials such as a license, certification, and/or degree in one of the following demand industries: Advanced Manufacturing, Biotechnology, Healthcare, Information Technology, Not-for-Profit, and Professional Services. Schedule an appointment to meet with one of our Career Coaches to determine eligibility.

10. **YOUTH/YOUNG ADULT INITIATIVES** – The "Network" has several programs targeted to the employment needs and issues of individuals 16–24 years old. You can meet with our staff to determine eligibility and to learn more about these programs. Please contact Allison Jones at alw3@westchester.gov.

11. **APPRENTICESHIPS (PAID)** – NYSDOL's apprenticeship programs involve learning a skilled occupation through paid on-the-job training under the guidance of experienced workers, often including related classroom work. The length of training varies depending on the apprenticeship.

- a. To see full current opportunities and application instructions go to <https://labor.ny.gov/pressreleases/apprenticeshiparchive.shtml>.
- b. For more information you may contact our regional representative Jiwanja Gale-Rogers at 914-997-1445.

12. **HEALTHCARE INSURANCE ASSISTANCE** – There are on-site healthcare facilitators to assist with your questions on how to enroll for low-cost quality health coverage for you and your family. Inquire at the reception desk or go to www.NYSStateHealth.ny.gov and 1-800-662-1220.

13. **INTERESTED IN STARTING A BUSINESS? "SCORE" CAN HELP!** Located on-site in the White Plains Career Center, SCORE offers free services to help businesses start, operate, and expand. Whether you need financing assistance, legal advice, strategies for developing new business opportunities in Westchester County, recruiting advice, or help with permits or licenses, they have retired executives on-hand to guide you with their experience and knowledge. Go to <https://westchester.score.org> for information on how to schedule an appointment with them and for their calendar of events to business-related workshops or call 914-948-3907.

14. **SELF-EMPLOYMENT ASSISTANCE PROGRAM (SEAP)** – Gives you the opportunity to start your own business while receiving UI benefits. To qualify you must meet certain eligibility requirements, and you must have at least 13 weeks of benefits remaining by the time your application is received. You would be responsible for your own business expenses and would be required to take at least 20 hours of entrepreneurial training. To learn more about this program, go to www.labor.ny.gov/seap and view the online SEAP orientation.

15. **INCOME TAX ASSISTANCE PROGRAM (Seasonal)** – A Free tax preparation program is provided to families making less than \$54,500 a year by IRS-certified volunteers through the Volunteer Income Tax Assistance (VITA) program. The service helps people owe less tax and get cash back from the IRS through the Earned Income Tax Credit (EITC) program. Appointments can be scheduled from Feb. 1–April 17 at multiple locations throughout Westchester. Call the United Way 2-1-1 Helpline or 1-800-899-1479 to schedule an appointment. Visit www.westchesterputnamonestop.com for more info.



Westchester-Putnam
Workforce Board

A proud partner of the [ameriCanJobCenter](#) network

THE WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD (WPWDB) is comprised of leaders and staff of state and county government agencies, non-profits, public education, and the private sector who work together to strengthen the partnerships between business, education, and service providers within the "Career Center Network" to meet the needs for a skilled workforce. The WPWDB provides policy directions and program oversight to the Career Centers and workforce development programs in Westchester and Putnam counties. The board is appointed by Westchester County Executive George Latimer and Putnam County Executive, MaryEllen Odell.

budget summary

Statement of revenue and expenditures for Program Year 2017

(July 1, 2017– June 30, 2018)

Revenue		Expenditures	
WIOA Adult	\$1,005,027	Personnel	\$2,266,056
WIOA DLW	\$1,094,016	Other than Personnel Cost	\$ 391,505
WIOA Youth	\$1,036,439	Employment Training Programs	\$ 946,085
WIOA Admin	\$ 313,548	Putnam County	\$ 246,563
TANF	\$ 490,000	Incumbent Worker	\$ 96,888
Jobs Waiting	\$2,882,594	Youth Experience	\$ 179,512
Strive Forward	\$ 185,788	WDAY	\$ 727,145
Youth Build	\$ 275,000	Foster Care Program	\$ 60,000
LEAP	\$ 297,941	TANF Occupational Skill Training	\$ 190,000
Techhire	\$ 996,512	Private Summer Sector	\$ 40,000
		Discretionary Grant Expenses	\$3,807,336
		Special Programs	\$ 200,000
Total Revenue:	\$9,151,090	Total expenditures:	\$9,151,090

network partners

The "Network" also includes partner agencies who work in cooperation to provide expanded services, as well as non-profits, public education, and the private sector who work together to strengthen the partnerships between business, education, and service providers within the "Career Center Network" to meet the needs for a skilled workforce. We thank all our Network Partners for their hard work and expertise.

The Coalition members:

- Interfaith Council for Action (IFCA)
- Educational Opportunity Center (EOC)
- Business Council of Westchester
- American Association of Retired Persons (AARP)
- Mercy College

Network Partners

- Westchester-Putnam Workforce Development Board
- Westchester-Putnam Career Centers
- Putnam Partnership
- Adult Education—NYSED
- New York State Department of Labor, Division of Employment and Workforce Solutions

Eligible Training Providers

- Al Sorano's Professional Truck Driving School
- Anthony Barber Shop, Llc
- Arizona State University
- Barksdale Training Corp.
- Big Apple Occupational Safety, Inc.
- Brewster Institute of Technology
- Center for Career Freedom, Inc.
- Child Care Council Of Westchester, Inc.
- Creative Direction Construction & Design, LLC
- Dominican College
- Dutchess BOCES Adult Learning Institute
- Dutchess Community College
- Dutchess School of Driving, Inc.
- Eagle Eye Security Solutions, Inc.
- Eastwick College
- Empire State Carpenters Apprenticeship Committee

- Westchester Community Opportunity Program (WestCOP)
- Westchester County Department of Social Services
- Westchester County Department of Consumer Affairs
- Westchester Child Care Council

- Career and Continuing Education Services – SED/ACCES-VR
- New York State Commission for the Blind
- Vocational Rehabilitation—Office of Children and Family Services
- Westchester County Senior Community Service Employment Programs
- National Council on Aging, Inc.
- Senior Service America, Inc.

- Enterprise Training Solutions, Inc.
- Family Home Health Care, Inc.
- Fordham University
- Gerard Leblanc, Inc.
- Greyston Foundation, Inc.
- Harquin Graphics, Inc.
- Heritage Auto School, Inc.
- Home Builders Institute
- Hospitality Resource Group, Inc.
- Hudson Valley Career Training, Inc.
- Kingsborough Community College
- Lehman College
- Lincoln Technical Institute
- Marist College
- Medcerts
- Mercy College
- Monroe College
- MWBE Connect, Inc.
- National Council on Alcoholism and Drug

- United Way
- United Way 2-1-1 Hudson Valley Region
- Volunteer Center of United Way
- Internal Revenue Service
- Westchester Volunteer Center
- Westchester School Library System
- Westchester Community College

- New York State Education Department
- Westchester Community Opportunity Program, Inc.
- Putnam Department of Social Services
- Westchester Department of Social Services
- Urban League of Westchester
- Southern Westchester BOCES & Putnam Northern Westchester BOCES

- Dependence Of Westchester, Inc.
- Nepperhan Community Center
- Netcom Learning, Inc. NY
- Network Brokerage of Westchester, Inc.
- New Horizons of Albany
- New York School of Court Reporting and Career Institute
- New York School of Esthetics & Day Spa, Inc.
- New York Wired For Education, Inc.
- Noble Desktop, LLC
- Northeast Carpenter Apprenticeship Fund
- Orange County Community College
- Orange-Ulster BOCES
- Pace University
- Produla
- Putnam Driving School
- Putnam/Northern Westchester BOCES

Jobs Waiting Team:

- Workforce Development Boards & Career Centers; Yonkers, Rockland, Orange, Sullivan, Dutchess, Ulster and Westchester-Putnam.
- Westchester County Association
- Hospitality Resource Group
- Harrison Edwards
- The Workplace, Inc.

Library Partnerships

- Greenburgh Public
- Library Katonah Village Library
- North Castle Public Library
- The Warner Library (Tarrytown)

OJT Business Contracts

- Aging Issues Info
- AJS Wellness Center Organizations, Inc.
- American Solar Partners, LLC
- Babo Botanicals, LLC.
- Business of Your Business, LLC.
- Camp Venture, Inc.
- Corporate Computer Solutions, Inc
- Croton Energy Group, Inc.
- East Hill Cabinetry, LLC.
- Harquin Graphics, Inc.
- MBN Diagnostics LLC
- MedExcel USA., Inc.
- Network Brokerage of Westchester, Inc.
- New Horizons Resources, Inc.
- Okun Orthodontics, P.C
- Pension Maxima
- Reinhard-Madison Approach Staffing, Inc.
- Richmond Community Services Foundation, Inc.
- Shoprite Supermarkets, Inc.
- Silver Lining Solar, LLC
- Singer Holding Corporation
- The Wartburg Home of The Evangelical Lutheran Church
- VeeKast d/b/a Debo Media, Inc.
- Visiting Nurse Services in Westchester, Inc.
- Westchester Public/Private Membership Fund for Aging Services, Inc.

Sector Chairs

- Natasha Caputo
- Joe DiCarlo
- Scott Fernqvist
- Dani Glase
- Richard Greenwald
- Natalie Griffith
- Jim Irvine
- Harold King
- Kevin McCarthy
- Cynthia Rubino
- Eric Saidel
- David Singer
- Robert Sanders
- Joanna Straub
- Alana Sweeny

Summer Youth Employment

- Business Council of Westchester
- City of Mount Vernon Youth Bureau
- City of Peekskill Youth Bureau
- City of White Plains Youth Bureau
- SER of Westchester County of Community Services
- Westchester Community Opportunity Program, Inc.(WestCOP)
- Westhab, Inc.
- The Children's Village
- Jewish Board of Family and Children's Services New Rochelle Youth Bureau
- Thomas H. Slater Center
- Town of Greenburgh, Theodore Young Community Center
- The Guidance Center

YouthBuild

- City of Mount Vernon
- City of Mount Vernon Youth Bureau
- City of Peekskill Youth Bureau
- City of Peekskill Municipal Housing Authority
- Educational Opportunity Center of Westchester Community College
- National Builder's Association
- The Peekskill Preservation Company
- Westchester Community Opportunity Program, Inc. (WestCOP)

STRIVE Partnership

- Business of Your Business
- Candela Systems
- Cluster Community Services
- Department of Social Services
- Educational Opportunity Center
- Froogle Media
- Greyston Foundation
- National Council of Alcohol and Drug Treatment Rockland Psychiatric Center (Forensic)
- Southern Westchester BOCES
- Urban League of Westchester
- Westchester Community College
- Westchester Community Opportunity Program, Inc. (WestCOP)
- Westchester County Department of Corrections
- Westchester County Department of Probations
- Westchester Family Court
- Westhab, Inc.
- Yonkers Public Schools

WDAY Contractors

- Children's Village
- The Guidance Center
- Mount Vernon Youth Bureau
- Putnam Northern BOCES
- Westhab, Inc.
- White Plains Youth Bureau

Red Carpet Team

- Brewster Chamber of Commerce
- Dutchess Community College
- Economic Development Corporation
- Industrial Development Agency
- New York State Department of Labor
- Putnam Chamber of Commerce
- Putnam Northern Westchester BOCES
- Putnam Workforce Partnership SCORE
- SCORE
- Westchester Community College
- ACCES-VR



Westchester-Putnam Career Center Network



A proud partner of the americanjobcenter network

The "Network" is made up of four Career Centers located in White Plains, Mount Vernon, Peekskill, and Carmel and are primarily staffed by Westchester County, Putnam County, and New York State Department of Labor employees to provide free state-of-the-art technology, training, resources, and services to youth, adults, and employees. The Network also includes partner agencies who work in cooperation to provide expanded services.

For more information visit www.westchesterputnamonestop.com.

White Plains Career Center

120 Bloomingdale Road, White Plains, NY 10605
(914) 995-3910

Hours: M–F, 8:30am–5pm

Orientations: Wednesdays at 2:30pm
Fridays at 9:30am

Peekskill Career Center

201 South James Street, Peekskill, NY 10566
(914) 737-3490

Hours: M–F, 8:30am–5pm

Orientations: Walk-in

Putnam Workforce Partnership

110 Old Route Six, Building #3, Carmel, NY 10512
(845) 808-1651

Hours: M–F, 9am–5pm

Orientations: Walk-in

Mount Vernon Career Center

130 Mount Vernon Avenue, 1st Floor
Mount Vernon, NY 10550
(914) 813-6555

Hours: M–F, 9am–5pm

Orientations: Tuesdays at 10:30am and Thursdays at 2pm

Yonkers Office of Workforce Development

28 Wells Avenue, Building 3, 4th Floor
Yonkers, NY 10701
(914) 461-9076

Hours: M–F, 9am–5pm



Westchester-Putnam Workforce Board



A proud partner of the americanjobcenter network



George Latimer
Westchester County Executive



MaryEllen Odell
Putnam County Executive



Department of Labor

Andrew M. Cuomo
Governor