

**WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD
120 BLOOMINGDALE RD ROOM E
WHITE PLAINS, NY
THURSDAY, SEPTEMBER 19, 2019 @ 8:30 AM**

Item III

Minutes from June 14, 2019

I. Call to Order: David Singer, Chair

- II. Members:** Atul Sheffey, Allison Madison, Anthony Marmo, Amy Allen, Claudia Murphy, Daniel Magnus, DaMia Harris-Madden, David Singer, Dr. Marsha Gordon, Edward Cooke, Robert Sanders, Mike Piazza, Mathew Pepe, Michelle Green, Regina Thomas Kevin McGuire, Robert Sanders, Thomas Capurso, Richard St. Paul and Wiley Harrison .
Staff: Thom Kleiner, Ali Tarchoun, OJ Yizar, Robert Fois, Prince Kappil, Norris-Lowe, Nahshon Halevi, Charlene Manning, and Mary Kehoe.

III. Minutes : June 14, 2019 meeting

Motion to accept the recommendation was moved by Michelle Green; 2nd by Ed Cooke. No abstentions; all in favor. Motion carried.

IV. Voting Items:

- A. WIOA Youth Services:** Recommend that the WPWDB authorize the Westchester County Department of Social Services enter into contracts with the up to six vendors, The Children’s Village, Inc., City of Mount Vernon Youth Bureau, The City of White Plains Youth Bureau, The Guidance Center of Westchester, Inc., Westhab, Inc., and Westcop, each of which submitted proposals in response to an RFP to provide career, educational and employment services as required by WIOA for youth ages 14-24. The program will serve out- of -school and in- school youth.

Motion to accept the recommendation was moved by Wiley Harrison; 2nd by Richard Greenwald. No abstentions; all in favor. Motion carried.

- B. 2019 Summer Youth Employment Program:** Recommend the WPWDB authorize the Westchester County Department of Social Services to enter into contract with 13 vendors to operate the 2019 Summer Youth Employment Services Program (SYEP) for an amount not-to-exceed \$656,483.

Motion to accept the recommendation was moved by Allison Madison; 2nd by Michelle Green; abstentions Kevin McGuire and Claudia Murphy; all in favor. Motion carried.

- C. Individual Training Account (ITA) Request:** Recommend to the WPWDB to approve the ITAs above the \$3k cap for customers listed below who fall under the “Priority of Service” category.

Motion to accept the recommendation was moved by Allison Madison; 2nd by Michelle Green; abstentions Amy Allen, Robert Sanders, Belinda Miles and Claudia Murphy; all in favor. Motion carried.

- D. CFA-Grant Writer:** Recommend that the WPWDB enter into an agreement with BRS Grant Writing Services Inc. Contract for the period May 22, 2019 to May 22, 2020, for an amount not-to-exceed \$18,370 to write a grant response to the Pay for Success NYS Workforce Development Initiative.

Motion to accept the recommendation was moved by Wiley Harrison; 2nd by Allison Maddison. No abstentions; all in favor. Motion carried.

- E. Adult and Dislocated Worker Funds Transfer Requests for Program Year PY2017:** Authorize the Westchester County Department of Social Services, on behalf of the WPWDB, to submit a request to the NYS Department of Labor to transfer \$200,000 of PY18 Dislocated Worker funds to PY18 Adult funds to pay for the increased number of OJT, ITA and Customized Training applications.

Motion to accept the recommendation was moved by Claudia Murphy; 2nd by Wiley Harrisons. No abstentions; all in favor. Motion carried.