

**WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD
120 BLOOMINGDALE RD ROOM E
WHITE PLAINS, NY
THURSDAY, SEPTEMBER 19, 2019 @ 8:30 AM**

Meeting Minutes

I. Call to Order: David Singer, Chair @ 8:43am

II. Members: Atul Sheffey, Allison Madison, Anthony Marmo, DaMia Harris-Madden, Daniel Magnus, DaMia Harris-Madden, David Singer, Dr. Belinda Mills, James Bernando, Thomas Capurso, , Robert O. Sanders, Michelle Green, and Wiley Harrison.

Staff: Thom Kleiner, Ali Tarchoun, Norris-Lowe, Charlene Manning, and Mary Kehoe.

Guest: Sherry Bruck (One-Stop Opeartor).

Proxy: Amy Allen, Karl Rhode, Dr. Marsha Gordon, James Schutzer, Regina Thomas

III. Minutes : September 19, 2019 meeting

Motion to accept the recommendation was moved by Allison Maddison; 2nd by Wiley Cooke No abstentions; all in favor. Motion carried.

Discussion :

Joe DiCarlo , prior Board Member will be honored at the next Annual Meeting.

IV. Voting Item(s):

A. WPWDB By-Laws (page 3): Approval of the WPWDB By-laws to be effective September 30, 2019.

Motion to accept the recommendation was moved by Rober Sanders; 2nd by Anthony Marmo. No abstentions; all in favor. Motion carried.

B. WPWDB Policies (page 20): Approval of the WPWDB Policies to be effective September 30, 2019.

Motion to accept the recommendation was moved by Allison Maddison; 2nd byMichelle Green . No abstentions; all in favor. Motion carried.

- C. Individual Training Account (page 20) : Authorize the WPWDB to approve the ITAs above the \$3k cap for customers listed below who fall under the “Priority of Service” category.

Motion to accept the recommendation was moved by Allison Maddison; 2nd by Wiley Cooke No abstentions; all in favor. Motion carried.

Discussion :

- *Develop a process to inform businesses and staff when a customer is about or has completed a ITA for possible job placement with an employer who posted a job order.*
- *Suggested via e-blast and/or monthly newsletter.*
- *Board members offered to meet with the customer prior to completed of training.*
- *Board members suggested that the referrals be made to businesses after the customer has completed 50% of the training.*
- *Training providers should also inform employers of customers who have succelfly complted training.*

- D. PY2019 WPWDB Budget(page 27): Authorize the WPWDB Budget for the period of July 1, 2019 to June 30, 2020.

Motion to accept the recommendation was moved by Dr. Belinda Miles; 2nd byM Allsion Maddison . No abstentions; all in favor. Motion carried.

Discussion:

- **WIOA Adult, Dislocated Worker, Youth and Administration** increased by 24% to \$4,176,048. Ali Tarchoun is implementing a new model for the WDAY program. He began the program year with an all-day meeting with the Youth providers to explain and answer any questions about the new model.
- **New WIOA programs:**
 - **TET NDWG** (Trade and Economic Transitional Dislocated Worker Grant)- This grant serves to address ongoing or emerging workforce and economic challenges by providing training and career services to dislocated workers seeking reentry into the workforce, and increasing their skill levels to become competitive for growing or high-demand employment opportunities. Term: 10/1/2018 -9/30/2020.
 - **OPIOID NDWG**(OPIOID NATIONAL DISLOCATED WORKER GRANT)- This grant serves to successfully train eligible participants in order to be placed in employment opportunities that provide direct support to those affected by the opioid crisis. Term: 12/1/18 to 12/31/20

- **TAA (WIOA TRADE ADJUSTMENT ASSISTANCE PROGRAM)**- This is not a new program but the funding has been increasing over the past year. This trust account serves as training funds and supports the provision of services under the Trade Adjustment Assistance Program in accordance with the New York State Workforce Development System Technical Advisory #04-6, dated May 18,2004.
- **New Discretionary Programs:**
 - **Strive Forward**- Additional funding was received to assist youth who are connected to the criminal justice system.
 - **ReEntry-Young Adults** program to enhance reentry strategies through collaboration with the community to identify and respond to emerging or chronic reentry challenges. This initiative intends to assist communities in planning and implementing comprehensive reentry programs to help young adults who have been involved in the juvenile justice system make successful transitions back to the community.
 - **CFA 8 (CONSOLIDATED FUNDING APPLICATION)**- This trust account serves to create economic opportunities for a skilled workforce to gain the necessary skills to fill in-demand jobs and increase the County's long-term competitiveness. To help achieve this goal, the program will provide individuals, many of whom are economically disadvantaged, the opportunity to acquire middle skilled, tuition free education and training that leads to in-demand and industry-recognized credentials. Term: 3/1/19 to 2/29/20

V. **Adjourned:** 10:00 am